

MINUTES OF THE NGO'S WEEKLY REVIEW MEETING

Rc. No.4199/2006/J4

Dated: 22.05.2007.

**Collector's Office,
Nagapattinam.**

THE DISTRICT REVENUE OFFICER HAS CONDUCTED THE WEEKLY NGO'S REVIEW MEETING ON **21.05.2007** AT 4 P.M IN THE COLLECTOR'S MINI CONFERENCE HALL. THE FOLLOWING OFFICERS AND NGOS HAVE ATTENDED THE MEETING.

1. SDC (L.A), NAGAPATTINAM.
2. RDO, NAGAPATTINAM.
3. S.T., (R&R), NAGAPATTINAM.
4. S.T., (L.A) NAGAPATTINAM.
5. E.E., AEE'S (O&M) - TNEB, NAGAPATTINAM / SIRKALI,
6. E.E., (TWAD)
7. BDOs, KOLLIDAM / SIRKALI / SEMBANARKOVIL / THIRUMARUGAL / NAGAPATTINAM / KEELAIYUR / THALAINAYAR / VEDARANYAM.
8. MUNICIPAL ENGINEERS, NAGAPATTINAM & VEDARANYAM
9. AE -TNSCB, NAGAPATTINAM.
10. NCRC & NGOS.

THE FOLLOWING OFFICERS / NGOS DID NOT ATTEND THE MEETING NAMELY APO, (TDIU), E.E.,(TDIU), EE-PWD, E.O. (TOWN PTS), THARANGAMBADI & VAILANKANNI, CEO, DEO, DEEO, NAGAPATTINAM, CARE PLAN, CEE SOUTH, CWBC, IID TRUST, JOSEPH EYE HOSPITAL, HOLLY CROSS, KUDUMBAM, ROTARY, SIFFS, SRINIVASAN SERVICES TRUST.

THE FOLLOWING ISSUES WERE DISCUSSED IN THE MEETING:

NGO	Habitation	Problem	Department / Official Responsible	Solution
BDO's	All habitations	Listing of construction activities	Respective Local Bodies	All BDO's reported to have given the list to TDIU. But EOs and Municipal Engineers yet to give the lists.
Bitsunami	Naluvadhaphathy	Poor strength of labour force	ADB Engr. / NGO	As on date 92 workers are working as reported by NGO. 14 houses completed, 18 houses at roof level, 4 houses lintel, one foundation concrete. The NGO assured that, all the houses will be handed over by July 1 st week.
CARE India	Palaiyar	Allotment of houses /	RDO	RDO to take immediate action.
		Non started houses	NGO	Reported to have internal problems. However, work will be commenced within 15 days.
		EB House connection	TNEB / NGO	E.B connection completed for 525 houses by TNEB. For remaining houses will be completed within a week.
	Madavmedu	Finalisation of beneficiaries	NGO /SDC, RR / ST, LA	Service wire to be provided by NGO for 81 houses. Work will be completed by this week. NGO reported that for few cases beneficiaries are reluctant to produce any document. Notice to them to be issued by SDC, RR. The NGO furnished separate lists for in-situ and new beneficiaries. The list has to be finalised by ST, LA
	Madavmedu	7 Non started houses	NGO	No progress
CARE Plan (Absent)	Kottaimedu	Inadequate labour force and contractor problem	NGO	Only 40 people are working. Only plastering and parapet works are going as reported by ADB Engr. NGO to take immediate action.
CASA	Thoduvai & Koolaiyar	Stability Certificate	EE, TDIU	Not yet given.
	Perumalpettai and Vadakku Colony	EB service connection	NGO/TNEB	Service connection completed for 236 houses. For remaining 70 it will be completed in a week. TNEB assured to complete the work soon.
	Perumalpettai	EB house connection	NGO	NGO to give EB application in the name of Collector this week. So as to enable EB to do pole works for 2 kms at the earliest.

CEO / DEO	All habitations	Requirement of Schools at New habitations	CEO/DEO	Officials absent.
CSI	Sellur	Providing septic tanks	TDIU	To provide septic tanks for all 102 houses.
		House connections	TNEB	To provide house connections for all 40 completed houses on priority.
		Temporary toilets	BDO	BDO to prepare estimate and give tomorrow.
		Closing of a pit	TDIU	To close the pit caused due to digging out sand.
CWBC (Absent)	Dharkas (Thonithurai)	EB House connection	NGO/TNEB	For 69 houses works completed by EB. Only one house pending. Dismantling of 1 EB pole work is in progress.
DPG (Absent under intimation)	Kameshwaram	Non started houses	DPG / ADB Engr.	17 houses have already been started and remaining 6 permanent houses to be started by next week.
	Vanavanmahadevi	House allotment	DPG/RDO	<ul style="list-style-type: none"> ✚ Beneficiary list was finalised for all 185 completed houses and allotment done. For remaining, RDO assured to finalise within 2 weeks. ✚ The NGO to start 4 non started in-situ houses immediately.
	Vellapallam	Availability of site	TMSSS / TDIU	TMSSS to handover the site. Modalities of providing EB connection, sanitation for TMSSS houses to be sorted out in consultation with TDIU.
District Supply Officer / Joint Registrar (Co-op)	-	Identification, bifurcation and relocation of PDS shop in all new habitations	DSO/JR (Co-op)	Reported that 16 shops are needed. Out of this for 2 shops mere change of shop will be sufficient. For 2 shops proposal to be sent to Govt. For 10 shops Collector can issue orders. For 2 shops number of cards is lesser.
GGF (Absent)	Madathukuppam	Service Wire connection	NGO	For 54 houses work completed. NGO assured to complete the entire work soon.
	Kadaikadu & Madathkuppam	Finalisation of Beneficiaries	RDO Myd	RDO Myd finalise the list. The finalist should be given to DRO (R&R).
HOLY CROSS (Absent)	Kesavanpalayam	House allotment	RDO	RDO, Mayiladuthurai to make allotment and shift the beneficiaries to permanent houses this week. Pending with past one week.
		Approach Road and Land Filling	EO	EO, Town Panchayat – Sand filling and approach road work to be done. EO to send the proposal immediately and report. Pending with past one week.
		Issuing of completion certificate	EE TDIU	EE, TDIU to issue completion certificate immediately.
		Beneficiaries reluctant to sign EB applications	NGO	To give EB applications in the name of Collector.
IID Trust (Absent)	Petrol Bunk Opposite and Railadi Keelpuram	36 non started houses	NGO	APO to intimate about taking over the site as instructed in the last meeting.
	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)		NGO to increase labour force at Thethi and Ambedkar Nagar
Jamat Ulma Hind	Thethi	Handing over of land	NGO	The NGO to handover the land as gift deed to Govt. Notice issued.
KARAM (Absent)	Kameshwaram	Incomplete construction work.	TDIU/EE	To take up the pending work under ADB schemes.

LWS	Thirumullaivasal	EB house connection	TNEB / NGO	For 71 houses poles are not erected by TNEB. EB reported that poles were shifted to the site and works will commence soon. NGO to finish service wire connection work by this week.
	Palayar (Dharkas)	2 in-situ and 9 new non started houses	NGO	To start this week.
		Deletion of One Beneficiary & addition of two more as reported by NGO.	ST/LA	To verify and report.
Lions Club (Absent)	Arcottuthurai	50 Non MoU houses	NGO	To sign MoU. To hand over the land to Govt. Notice issued.
PCI (Absent)	Kameshwaram	Beneficiaries not occupying the houses	RDO	RDO to finalise the allotment immediately.
PDA	Keechankuppam	Temporary EB connection to school building	NGO / TNEB	NGO paid the amount today. EB assured to give connection this week.
RDO's & BDO's	-	Stoppage of construction of Non MoU houses	-	<ul style="list-style-type: none"> Sirkali BDO brought ISED NGO to SDC, RR. ISED was given copy of MoU. ISED assured to enter into MoU immediately. TMSSS also assured to sign MoU next week for Poovanthoppu. Hope Kollkotta Foundation and Ramakrishna Mission had already handed over the Non MoU houses to the beneficiaries in 2006 beginning. Lions Club, Vedaranyam given MoU copy. VDS instructed to sign MoU for Nallur, Arapallam and Mudalaimedu hamelts. Kollidam BDO to ensure that VDS should not commence work without MoU
REAL PLAN	Chandrapadi	20 Non started houses	NGO/BDO	Due to approach road problem these houses are not started as reported by NGO.
	Sellur	Wiring and colour washing to 100 houses	NGO	To immediately attend.
		Completion of construction works	NGO	To complete all houses in all respect before 30.06.07.
		Land acquisition for approach road connecting burial ground and Nagapattinam Municipality.	SDC, LA	To identify and acquired lands.
		Approach road and bridge across Devanathy connecting Real Plan site burial ground with Nagapattinam Municipality	TDIU	To include in proposals
		Additional OHT	TWAD	Estimate will be given by next week as assured by TWAD.
Rajiv Gandhi Trust (Absent)	Neithal Nagar	Approach Road to Cyclone Shelter	Municipality	Fund to be diverted to Municipality.
Salvation Army	North Poigainallur	Beneficiaries list	RDO	For 18 houses, list finalised. For remaining, it will be finalised in 10 days.
Serve the Helpless (Absent)	Thethi	Handing over of land	NGO	The NGO to handover the land as gift deed to Govt. Notice issued. BDO instructed to take necessary action in this regard.

SEVAI	Poombuhar	Land filling	TDIU	For all 324 occupied houses, land filling has to be done on priority basis.
Seva Bharathi	Keechankuppam (Boat Yard)	Allotment of houses to prevent thefts	RDO/NGT/ SDC LA / NGO / NGT Municipality	For all 248 completed houses beneficiaries list finalised. However, Panchyatars were asked to given the list block wise for all 62 blocks. It will be settled within 10 days. NGO and Nagapattinam Municipality to ensure that all 248 houses are fit for occupation in all respects.
		3 Temporary EB connections	TNEB	One connection provided. For 1 more connections amount was paid by NGO today. As all these three connections were given in the name of NGO, EB has been suggested to shift these from normal to priority list. Necessary certificate for NGO has been given already.
		Finalisation of beneficiaries	RDO / SDCLA	To finalise the number so as to decide no. of houses to be allotted to TNSCB
		Shifting of EB poles	TNEB	EB to give demand to NGO on 22.05.2007.
	Melamovarkarai	88 Non started houses	NGO	Approved Layout received. Work to be started.
	Muttam	62 Non started houses	NGO	Approved Layout received. Work to be started.
	Panangudi	Toilets will not be constructed by NGO	TDIU	To include in sanitation proposals.
SIFFS (Absent)	Chinnangudi Chinnangudi Sathangudi Sathangudi Total	24 new houses 289 in-situ houses 345 in-situ houses. 658 houses non started. Toilets not constructed	SIFFS / ADB Engr./RDO Mayilauthurai	<ul style="list-style-type: none"> ✿ Beneficiaries list finalised for 1130 ✿ NGO promised to commence the construction of toilet in the month of June. ✿ Inauguration done for 451 houses today.
	Sathangudi	Beneficaries reluctant to sign EB application	RDO Mayiladuthura i	To sort out this issue.
	Karan Theru / Pudhupalayam	Approach Road	EO	To finish in this week.
SOS	Pudhukuppam	Finalisation of beneficiaries / Pending work	RDO / NGO	<ul style="list-style-type: none"> ✿ RDO finalised 106 beneficiaries. All have occupied. Balance to be finalized by next week. ✿ NGO assured that all pending works for 35 houses will be completed by June end.
SST (Absent)	Keelamovarkarai	Land filling	TDIU	Due to Non filling of land EB poles cannot be laid.
TMSSS	Vailankanni (pookaratheru)	165 non started houses	RDO	RDO to finalise the beneficiaries so as to decide number of houses to be allotted to TNSCB.
	Arcottuthurai, Kollitheevu, Mottandithoppu	Internal Road	EO Town Panchayat	Evaluation report sent to Director Town Panchayat.
		Land filling work	Municipality/ Vdm.	Proposals sent to CMA. Reply awaited.
			ADB, TDIU ADB, TDIU	Tender to be called after the approval of Bid document
	Maniyantheevu	Provide service wire	TMSSS	APO take necessary action to provide service wire for the constructed houses.
	Chavadikuppam	Provide service wire		
	Savariyar Kovil	One of the contractor is a non performer	NGO	The NGO has finalised the same contractor and work will be started this week.
	All Sites	Service connections to houses	TDIU / Vedaranyam Municipality	To prepare estimate and get sanction from Collector. Works to be started as soon as possible.

TMSSS	Sellur	Soil test report	TDIU	To get report in 2 days and earth filling to be done immediately.
		Deepening, widening and constructing retaining wall for the pond situated on the western side of OHT	TDIU	To include in the proposals.
		Providing culvert	TDIU	To provide culvert across the channel to inter connect TMSSS Phase – I and Phase – II sites.
		Providing culvert	TDIU	To provide additional culvert across the inlet channel connecting the village road and TMSSS site.
		Providing retaining wall to be bigger pond on the eastern side of TMSSS site.	TDIU	To include the proposals.
TRC	Steel Rolling Mill Site	Individual water connection	Municipal Commissioner / Engr	Municipal Engr assured that, Tax assessment work is in progress.
TNEB	Vanavanmahadevi Sambathottam Ambedkar Nagar	Streetlight connection	Concerned Local bodies	For Vanavanmahadevi, Panchayat President to give applications for streetlights. For Sambathottam and Ambedkar Nagar amount has to be paid by Municipality.
UEL CI	Sellur	Individual House connections	TDIU	Demand given by EB to TDIU on 16.05.07. Amount to be sanctioned by TDIU immediately.
		Service connections	NGO	To complete immediately.
		Erection of poles	TNEB	Assured to complete this week.
		Retaining wall to the pond adjoining the UELCI site	TDIU	To prepare estimate and include.
		Internal wiring	NGO	To complete by June 1 st week.
World Vision	Nambiyar Nagar (Municipal Off. Opp.)	120 Non started houses	NGO	120 non stated houses due to 7 temporary EB connections.
		7 Temporary EB connections	TNEB	Out of 7 application 3 connections provided by TNEB. For the remaining 4, estimate to prepare by EB in this week.
		Individual House Connections	NGO / ST,LA	NGO to give EB applications in the name of Collector.
World Vision	Kallar	Internal Road, Septic tanks, Drainage facility,	TDIU	Panchayatars gave representations for providing these amenities immediately because the felt life in temporary shelters was more comfortable compared to permanent shelters.
		Deepening and widening of the channel and connecting it to Kaduvayar	TDIU	To include in the proposals
		Streetlights	BDO	To give application through President.
YMCA	Sellur	Water pipeline connections for 2 rows of houses	TWAD	Will be attended to this week.
		Land filling	TDIU	To commence land filling for 50 houses.

Rajiv Gandhi Rehabilitation Package 2006 – 2007				
TDIU	Pazhayar	58 (new) houses	TDIU	Footing concrete complete for 20 houses
TDIU	Poompuhar	149 (new) houses	TDIU	Marking work commenced
TDIU	Poompuhar	90 {72 in-situ+ 18 New} houses	TDIU	Marking work commenced
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Marking work commenced
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Work order issued.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	Preliminary marking work commenced
TNSCB	Mahalakshmi Nagar (Thideerkuppam)	72 (new) houses	TNSCB	RDO and SDC LA, Nagapattinam to convene a meeting with panchayatars Keechankuppam to find out a solution.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Grade beam work is in progress for 12 houses.
BSNL Package				
TNSCB	Mahalakshmi Nagar (Akkaraipettai)	362 (new) houses	TNSCB	Layout prepared for 264 houses and re-tendered for third call on 2 nd week of May.
			S.T (L.A)	Land acquisition is pending for 98 houses.
TDIU	Vanagiri	130 (new) houses	TDIU	Earth work excavation under progress for 22 houses.
		51 (new) houses		Work order issued
TDIU	Thideerkuppam (Akkaraipettai)	62 (in-situ houses)	TDIU	Work order issued.
TDIU	Seruthur	233 (new) houses	TDIU	Earth work for 20 houses in progress

GENERAL INSTRUCTIONS

1. The NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
2. The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
3. The BDOs, shall process the application for streetlight through the President, village Panchyat.
4. The BDOs, EOs and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
5. The basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
6. All the NGOs are requested to complete the construction of permanent houses on or before 31st May 2007.
7. All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
8. The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
9. The ADB engineers are requested to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
10. The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
11. The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.

12. The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
13. The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
14. The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
15. The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
16. The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
17. The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
18. The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.
19. The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
20. The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
21. The NGO's shall insure the houses in the name of spouse and nominated by Husband.
22. All NGO's are requested to furnish the house number details for the beneficiaries who had occupied the houses after allotment.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

TENTATIVE SCHEDULE FOR NEXT MEETING

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	28.05.2007	4 to 5 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	28.05.2007	5 to 6 p.m.	Mini Meeting Hall, Collectorate.

Sd./...
District Collector,
Nagapattinam.

/By Order/

Special Tahsildar (R&R)

Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.

To

All concerned officers.

Copy to : Joint Registrar of Co-operative Societies & District Supply officer, Nagapattinam

Chief Educational Officer, District Educational Officer, District Elementary Educational Officer, Nagapattinam