

# **MINUTES OF THE NGO'S WEEKLY REVIEW MEETING**

**Re. No.4199/2006/J4**

**Dated: .06.2007.**

**Collector's Office,  
Nagapattinam.**

THE DISTRICT REVENUE OFFICER (R&R) HAS CONDUCTED THE WEEKLY NGO'S REVIEW MEETING ON **18.06.2007** AT 4.00 P.M IN THE COLLECTOR'S MINI CONFERENCE HALL. THE FOLLOWING OFFICERS AND NGOS HAVE ATTENDED THE MEETING.

1. DRO (R&R), NAGAPATTINAM.
2. SDC (L.A), NAGAPATTINAM.
3. RDO, NAGAPATTINAM/ MAYILADUTHURAI
4. S.T., (L.A) NAGAPATTINAM, MAYILADUTHURAI
5. E.E.,APO (TDIU), NAGAPATTINAM.
6. E.E., AEE'S (O&M) - TNEB, NAGAPATTINAM / SIRKALI,
7. E.E., (TWAD)
8. BDOs, KOLLIDAM / SIRKALI / SEMBANARKOVIL / THIRUMARUGAL / NAGAPATTINAM / KEELAIYUR / THALAINAYAR / VEDARANYAM.
9. MUNICIPAL ENGINEERS, NAGAPATTINAM & VEDARANYAM
10. AE -TNSCB, NAGAPATTINAM.
11. DEEO, NAGAPATTINAM, SUPDT. DEO, NAGAPATTINAM
12. DISTRICT SUPPLY OFFICER, NAGAPATTINAM
13. JOINT DIRECTOR, ASSISTANT DIRECTOR, FISHERIES
14. NCRC & NGOS.
15. SUPDT.(TDIU), NAGAPATTINAM
16. EO. (TOWN PTS), THARANGAMBADI & VAILANKANNI
17. DEPUTY REGISTRAR CO-OPERATIVE

THE FOLLOWING OFFICERS / NGOs DID NOT ATTEND THE MEETING NAMELY EE-PWD, AREDS, BUILD, CEE SOUTH, CWBC, DPG, HOLY CROSS, IID TRUST, JOSEPH EYE HOSPITAL, KUDUMBAM, LUTHERAN WORLD SERVICE, MATA AMIRTHANANDAMAYI, PCI, REAL, SOS.

THE FOLLOWING ISSUES WERE DISCUSSED IN THE MEETING:

NGO	Habitation	Problem	Department / Official Responsible	Solution
AREDS (Absent)	Papakovil	Laying of approach road and land filling	TDIU	Internal road tender opening on 26.06.07.
		EB House connection for 2 houses	TDIU/TNEB	Amount sanctioned by TDIU & TNEB to execute the work this week.
	Villunthamavadi, Papakovil	Stability Certificate	TDIU	To be given this week.
BDO's	All habitations	Listing of construction activities	Respective Local Bodies	Nagapattinam, Municipality & Vedaranyam Municipality will be submitted on 19.06.07.
Build	Chandrapadi	Allotment of houses	RDO/ST,LA / BDO	NGO assured to allot on or before 20.06.07.
CARE India	Palaiyar	Allotment of houses	RDO	RDO assured to finalise in this week.
		EB House connection	NGO / RDO	The NGO to provide service wire after allotment order by RDO
	Madavmedu	Finalisation of beneficiaries	NGO / RDO	List to be given by NGO on 19.06.07.
CARE Plan	Kottaimedu	Inadequate labour force and contractor problem	NGO / TNEB	Labour force increased as per ADB Engr. statement. EB application will be submitted in the name of beneficiaries if there is no dispute otherwise shall be given in the name of District Collector and will completed before end of this week.
CASA	Perumalpettai	Land Filling for last three rows of houses	TDIU	EE has assured to send the sub project proposal to PIU by this week.
CEO / DEO	All habitations	Requirement of Schools at New habitations	CEO/DEO/ RDO	CEO examined and relocation in two habitations Kallar & Nambiyar Nagar. RDO to make arrangements for getting stability certificate from PWD and building license from concern Tahsildar.
CEE South (Absent)	Kodiyampalayam	Poles shifting for 4 houses	TDIU	Materials transported by boat, and work will be completed within three days.

CSI	Sellur	Providing septic tanks	TDIU (Narayanasamy)	Type design to be obtained from TDIU. Then tender will be called this week.
		Temporary toilets	BDO / TDIU / SDC RR	Temporary shelters dismantling amount can be utilised as suggested by PO / DRDA.
		Prevention of theft	Superintendent of Police, NgT	D.O. Lr. to be sent today to Superintendent of Police, Nagapattinam.
CWBC	Dharkas (Thonithurai)	EB House connection	NGO/TNEB	Streetlight demand given by EB. Amount sanctioned by TDIU. Work will be completed before 22.06.07.
DPG	Vanavanmahadevi	House allotment	DPG/RDO	Beneficiary list was finalised for 185. All 185 occupied by the beneficiaries. Remaining will be finalised in 10 days.
	Vellapallam	Service wire connection	TMSSS / TDIU	Order to be obtained from Collector immediately.
		Land acquisition	SDC LA	To be finalised this week.
	Andanapettai	EB application	TDIU / TNEB	✘ Sanitation will be provided by TMSSS. ✘ TMSSS is to submit EB application to all the houses (220+210+285) to TNEB.
Villunthamavadi	Approach to Mayanam	TDIU	To include in sub project proposals.	
District Supply Officer / Joint Registrar (Co-op)	-	Identification, bifurcation and relocation of PDS shop in all new habitations	DSO/JR (Co-op) / JD Fisheries	DSO/JR co-operative to finalise this week.
GGF	Madathukuppam	Construction process / Service Wire connection	NGO	Notice issued to NGO to speed up the construction. NGO to give EB application for Madathkuppam this week. No labour is working as reported by BDO.
	Kadaikadu & Madathkuppam	Finalisation of Beneficiaries	RDO Myd	
HOLY CROSS (Absent)	Kesavanpalayam	Approach Road and Internal Road	EO	Tender opening on 13.06.07.
IID Trust (Absent)	Petrol Bunk Opposite and Railadi Keelpuram	36 non started houses	NGO / SDC RR	Show cause Notice issued to NGO.
	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)		
Jamiat Ulma Hind	Thethi	Handing over of land	NGO	Notice served / Absent
	Thethi	Incomplete construction	SDC,RR	
KARAM	Kameshwaram	Incomplete construction work.	TDIU/EE / SDC,RR	To take up the pending work under ADB schemes. A report sent to PIO, Chennai. TDIU EE, follow up.
LWS (Absent)	Thirumullaivasal	Service wire connection	NGO	NGO has to finalise the pending work for 80 houses by this week.
	Palayar (Dharkas)	1 in-situ and 8 new non started houses	DRO, RR	8 beneficiaries are not willing to relocate. DRO RR will inspect the site and sort out this issue by this week.
		Deletion of One Beneficiary & addition of two more as reported by NGO.		
Thirumullaivasal	Inauguration of 2 <sup>nd</sup> week of July	NGO / BDO / RDO / EE, TWAD	All the basis amenities to be completed within two weeks.	

Lions Club ( Absent)	Arcottuthurai	50 Non MoU houses	NGO / BDO	BDO reported that NGO will arrange for donating the land as gift immediately. BDO to follow up and report by this week.
PCI ( Absent )	Kameshwaram	Beneficiaries not occupying the houses	BDO	BDO to sort out this issue and report by this week.
RDO's & BDO's	-	Stoppage of construction of Non MoU houses.	BDO's /DRO	<ul style="list-style-type: none"> <li>• Hope Kollkotta Foundation and Ramakrishna Mission had already handed over the Non MoU houses to the beneficiaries in 2006 beginning.</li> <li>• TDIU to take up the pending works at Neithal Nagar constructed by Ramakrishna Mission as suggested by OSD R&amp;R</li> <li>• VDS, MoU to be prepared and handed over this week.</li> <li>• VDS (Arapallam, Nallur and Muthalaimedu) and ISED (Mathampattinam, Thennampattinam, Konyampattinam and Neithavasal) are yet to submit MoU. Concerned BDO's are constructed to stop the work till then.</li> </ul>
REAL PLAN	Chandrapadi	20 Non started houses	NGO/BDO	15 houses started. Remaining 5 will be started this week.
	Sellur	Wiring for 100 houses	NGO	For 40 houses internal wire work completed.
		Completion of construction works	NGO	To complete all houses before 30.06.07.
		EB house connections	TNEB	To be completed by TNEB this week.
		Land acquisition for approach road connecting burial ground and Nagapattinam Municipality.	SDC, LA / EE TDIU	SDC, LA inspected prior entry permission to be obtained from HR & CE and the lands to be hand over to EE/TDIU for the formation of road.
		Approach road and bridge across Devanathy connecting Real Plan site burial ground with Nagapattinam Municipality	TDIU	Collector instructed to give proposals immediately.
		Additional OHT	TWAD	Calling for tender in 10 days.
		Water pipe lines not yet laid	TWAD	Will be completed this week.
Rajiv Gandhi Trust ( Absent)	Neithal Nagar	Approach Road to Cyclone Shelter	Municipality	Forwarded to CMA Office. Municipality to take follow of action.
Salvation Army	North Poigainallur	Beneficiaries list	RDO	For 18 houses, list finalised. For remaining, it will be finalised by this week.
Serve the Helpless ( Absent)	Thethi	Handing over of land	NGO/BDO	BDO to arrange to get gift deed immediately from NGO. Notice already issued to NGO.
SEVAI	Poombuhar	Land filling	APO / TDIU	Proposals sent to PIU's office. APO to follow up.
Seva Bharathi	Keechankuppam (Boat Yard)	Finalisation of beneficiaries	RDO / AE,TNSCB	RDO to make allotment for 248 houses constructed by Seva Bharathi.
		Shifting of EB poles	TNEB	EB assured to give demand this week.
	Melamoovarkarai Muttam	88 Non started houses	NGO	NGO to start immediately.
		62 Non started houses	NGO	NGO to start immediately.
	Panangudi	Septic Tanks will not be constructed by NGO	TDIU	To be sanctioned from TPIU
		EB application	NGO / BDO	NGO promised to submit the EB application on 20.06.07 BDO to take follow up action.

SIFFS (Absent)	Chinnangudi Chinnangudi Sathangudi Sathangudi <b>Total</b>	19 new houses 289 in-situ houses 345 in-situ houses. <b>653 houses non started.</b>	SIFFS /RDO Mayilauthurai	RDO to sort out this issue by this week.
	Karan Theru / Pudhupalayam	Approach Road	EO	Will be rapid this week.
	Sathangudi Chinnangudi	Toilets not constructed	NGO	✦ NGO promised to commence the construction of toilet this month.
SOS	Pudhukuppam	Remaining 35 houses	RDO / NGO	✦ RDO to do allotment for remaining 35 houses
SST (Absent)	Keelamovarkarai	Land filling	TDIU	Tender to be called for.
TMSSS	Vailankanni (pookaratheru)	165 withdrawn houses	SDC/RR	TMSSS again expressed willingness to take up these houses. TMSSS has to give written affirmation before this week.
		Internal Road	EO Town Panchayat	Evaluation report sent to Director Town Panchayat and reply expected this week.
	Arcottuthurai, Kollitheevu, Mottandithoppu Poovanthoppu	Land filling work	Municipality/ Vdm.	Proposals sent to CMA. Reply awaited.
	Andanapettai & Sellur		ADB, TDIU	For Andhanapettai, estimates given to PIU. For Sellur, estimate prepared. (Will be put up for Collector approval).
	Savariyar Kovil	One of the contractor is a non performer	NGO	Work will be commenced by this week.
	All Sites	Service connections to houses	NGO / TDIU / Vedaranyam Municipality	To prepare estimate and get sanction from Collector. Works to be started as soon as possible. TMSSS to give EB applications for all sites.
	Sellur	Soil test report	TDIU	Will be obtained in this week has reported during this week meeting.
		Deepening, widening and constructing retaining wall for the pond situated on the western side of OHT	TDIU	Estimate under preparation. Collector instructed to complete this work by this week.
		Providing culvert	TDIU	
		Providing culvert	TDIU	
Providing retaining wall to be bigger pond on the eastern side of TMSSS site.		TDIU		
Sellur-2, Andanapettai-1, Saveriyarkovil-2, Mahalakshmi Nagar-1	ICDS centre Building Plan approval.	PO, ICDS	Pending for more than 10 days.	
TRC	Steel Rolling Mill Site	Individual water connection	Municipal Commissioner	Municipal Engr. has assured that, Tax assessment work is still in progress and will be completed this week.
TNEB	Vanavanmahadevi Sambathottam Ambedkar Nagar	Streetlight connection	Concerned Local bodies / TNEB	For Vanavanmahadevi, Panchayat President gave applications for streetlights. Estimates under preparation. Letter to be given by Municipality for approval from CMA for Ambedkar Nagar and Sambathottam. Work is in progress.

UELCI	Sellur	Individual House connections	TDIU / NGO	UELCI 100 application given. Amount to be sanctioned by TDIU immediately. EB works will complete tomorrow.
		Service connections	NGO	Work in progress.
		Retaining wall to the pond adjoining the UELCI site	TDIU	Estimate under preparation
		Internal wiring	NGO	Work is under progress. Will be completed in this week.
		For the 2 <sup>nd</sup> site water pipe line not laid	NGO	Will be completed this week.
World Vision	Nambiyar Nagar (Municipal Off. Opp.)	95 Non started houses	NGO /TNEB	Among 7 EB connections only 3 were given. The remaining 4 will be given in 2 days by TNEB so as to enable the NGO to start construction.
		Demarcation of land	RDO	To demarcate the land was falling under urban and rural areas and BDO to erect name board indicating the same.
		Individual House Connections	NGO / ST,LA	EB applications for 792 houses to be submitted immediately.
	Kallar	Approach Road – Old Nagore Road	Municipality	Nagapattinam Municipality to send the proposals to CMA this week.
		Internal Road, Leech pit, Drainage facility	TDIU	For internal road tender will be opened on 26.06.2007. For sanitation, type design approval is awaited from PIO.
		Deepening and widening of the channel and connecting it to Kaduvayar	PWD / WRO	To initiate estimate preparation and proposal may be sent for approval.
YMCA	Sellur	EB connection for Anganwadi, Community Hall and School buildings	TNEB / BDO	President gave applications to the TNEB for community hall and school building. For anganwadi PO, ICDS to give applications.
		For 2 rows, water pipe line not yet started	TWAD	Tender will be opened on 20.06.2007.
		Land filling	TDIU	Yet to be sanctioned from PIO / TPIU

**Rajiv Gandhi Rehabilitation Package 2006 – 2007**

TDIU	Pazhayar	58 (new) houses	TDIU	Basement level. Grade beam completed for 10 houses
TDIU	Poompuhar	149 (new) houses	TDIU	Earth work completed for 10 houses.
TDIU	Poompuhar	90 {72 in-situ+ 18 New} houses	TDIU	Earth work completed for 18 houses. Plain cement concrete under progress for 12 houses.
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Earth work progress for 20 houses.
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Earth work progress for 40 houses.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	Basement level 10 Nos. Grade beam to laid for 8 Nos. Earth work for 2 Nos.
TNSCB	Mahalakshmi Nagar (Thideerkuppam)	72 (new) houses	TNSCB	Out of 362, 264 houses proposed in the available site. Re tender for 3 <sup>rd</sup> call fixed on 28.06.2007.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Basement level and inside fillings in progress for 36. Grade beam completed for 15 Nos.

<b>BSNL Package</b>				
TNSCB	Mahalakshmi Nagar (Akkaraipettai)	362 (new) houses	TNSCB	Layout prepared for 264 houses and 3 <sup>rd</sup> call re-tender fixed on 26.06.07.
			S.T (L.A)	RDO and SDC LA, Nagapattinam to convene a meeting with panchayatats Keechankuppam to find out a solution.
TDIU	Vanagiri	130 (new) houses	TDIU	Plain cement concrete completed for 20 houses.
		51 (new) houses		Earth work under progress for 15 houses
TDIU	Thideerkuppam (Akkaraipettai)	62 (in-situ houses)	TDIU	Earth work under progress for 2 houses.
TDIU	Seruthur	233 (new) houses	TDIU	Earth work completed – 60 houses plain concrete 11 houses, footing 5 houses.

### **GENERAL INSTRUCTIONS**

1. The NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
2. The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
3. The BDOs, shall process the application for streetlight through the President, village Panchyat.
4. The BDOs, EO and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
5. The basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
6. All the NGOs are requested to complete the construction of permanent houses on or before 31<sup>st</sup> May 2007.
7. All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
8. The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
9. The ADB engineers are requested to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
10. The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
11. The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
12. The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
13. The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
14. The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
15. The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
16. The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
17. The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
18. The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.

19. The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
20. The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
21. The NGO's shall insure the houses in the name of spouse and nominated by Husband.
22. All NGO's are requested to furnish the house number details for the beneficiaries who had occupied the houses after allotment.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

**TENTATIVE SCHEDULE FOR NEXT MEETING**

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	25.06.2007	4 to 5 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	25.06.2007	5 to 6 p.m.	Mini Meeting Hall, Collectorate.

**Sd./...**  
**District Collector,**  
**Nagapattinam.**

**/By Order/**

**for District Collector,**  
**Nagapattinam.**

**Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.**

To

All concerned officers.

Copy to :

1. Joint Registrar of Co-operative Societies & District Supply officer, Nagapattinam
2. Chief Educational Officer, District Educational Officer, District Elementary Educational Officer, Nagapattinam
3. The Superintendent of Police, Nagapattinam.
4. The Joint Director, Fisheries, Nagapattinam.
5. EE, PWD (WRO) Thiruvarur.
6. EE, Fisheries (Eng. Division), Thanjavur.
7. PO, ICDS, Nagapattinam.