

MINUTES OF THE NGO'S WEEKLY REVIEW MEETING

Re. No.4199/2006/J4

Dated: .06.2007.

**Collector's Office,
Nagapattinam.**

THE DISTRICT REVENUE OFFICER (R&R) HAS CONDUCTED THE WEEKLY NGO'S REVIEW MEETING ON **11.06.2007** AT 4.00 P.M IN THE COLLECTOR'S MINI CONFERENCE HALL. THE FOLLOWING OFFICERS AND NGOS HAVE ATTENDED THE MEETING.

1. DRO (R&R), NAGAPATTINAM.
2. SDC (L.A), NAGAPATTINAM.
3. RDO, NAGAPATTINAM/ MAYILADUTHURAI
4. S.T., (L.A) NAGAPATTINAM, MAYILADUTHURAI
5. E.E., (TDIU), NAGAPATTINAM.
6. E.E., AEE'S (O&M) - TNEB, NAGAPATTINAM / SIRKALI,
7. E.E., (TWAD)
8. BDOs, KOLLIDAM / SIRKALI / SEMBANARKOVIL / THIRUMARUGAL / NAGAPATTINAM / KEELAIYUR / THALAINAYAR / VEDARANYAM.
9. MUNICIPAL ENGINEERS,NAGAPATTINAM & VEDARANYAM
10. AE -TNSCB, NAGAPATTINAM.
11. DEEO, NAGAPATTINAM, SUPDT. DEO, NAGAPATTINAM
12. NCRC & NGOS.
13. SUPDT.(TDIU), NAGAPATTINAM
14. EO. (TOWN PTS), THARANGAMBADI & VAILANKANNI
15. DEPUTY REGISTRAR CO-OPERATIVE

THE FOLLOWING OFFICERS / NGOs DID NOT ATTEND THE MEETING NAMEDLY EE-PWD, CEO, IID TRUST, AREDS, CEE SOUTH, JOSEPH EYE HOSPITAL, KUDUMBAM, PCI, SEVA BHARATHI, SRINIVASAN SERVICES TRUST, VOLUNTARIAT, WORD & DEE.

THE FOLLOWING ISSUES WERE DISCUSSED IN THE MEETING:

NGO	Habitation	Problem	Department / Official Responsible	Solution
AREDS	Papakovil	Laying of approach road and land filling	TDIU	Land filling not necessary as told by EE, TDIU. Internal road tender opening on 26.06.07
		EB House connection for 2 houses	TDIU/TNEB	Demand for 2 EB connections given to TDIU in April 2007 by TNEB. The amount will be sanctioned tomorrow.
	Villunthamavadi, Papakovil	Stability Certificate	TDIU	Will be given in this week.
BDO's	All habitations	Listing of construction activities	Respective Local Bodies	EO's - given today. Nagapattinam, Municipality - will be giving tomorrow. Vedaraniyam, Municipality - yet to give.
Build	Chandrapadi	Allotment of houses	ST,LA / BDO	NGO assured to allot all houses on Monday.
CARE India	Palaiyar	Allotment of houses	RDO	RDO assured to finish in this week.
		EB House connection	NGO	EB works will be finished in two days for 370 houses.
	Madavmedu	Finalisation of beneficiaries	NGO	List given by NGO today
CARE Plan	Kottaimedu	Inadequate labour force and contractor problem	NGO / TNEB	42 to 50 Laborers were working as per ADB, Engineers statement. NGO to give EB application in Collector's Name.
CASA	Perumalpettai	Land Filling for last three rows of houses	TDIU	To include in Sub-Project Proposals.
CEO / DEO	All habitations	Requirement of Schools at New habitations	CEO/DEO	To examine any relocation of schools / additional construction of class rooms and report site wise by next week.
CEE South (Absent)	Kodiyampalayam	Poles shifting for 4 houses	TDIU	Materials transported over boat. Work will be completed next week.

CSI	Sellur	Providing septic tanks	TDIU (Narayanasamy)	Type design to be obtained from TDIU next week. Then tender will be called for.
		Temporary toilets	BDO / TDIU / SDC RR	Temporary shelters dismantling amount can be utilised as suggested by PO / DRDA
		Prevention of theft	BDO	TMSSS to give names of two culprits
CWBC	Dharkas (Thonithurai)	EB House connection	NGO/TNEB	Streetlight demand given by EB. Amount sanctioned by TDIU. Work will be done before 25 th .
DPG	Vanavanmahadevi	House allotment	DPG/RDO	Beneficiary list was finalised for 185. All 185 occupied by the beneficiaries. Remaining will be finalised in 10 days.
	Vellapallam	Service wire connection	TMSSS / TDIU	Will be getting order from Collector today.
		Land acquisition	SDC LA	To acquire land in 15 days.
	Andanapettai	EB application	TDIU	✘ Sanitation will be provided by TMSSS. ✘ TMSSS to give EB application for all sites in Collector's Name.
	Kameshwaram	Shifting of poles	TNEB	Work will be completed by this week end.
	Villunthamavadi	Approach to Mayanam	TDIU	To include in sub project proposals.
District Supply Officer / Joint Registrar (Co-op)	-	Identification, bifurcation and relocation of PDS shop in all new habitations	DSO/JR (Co-op)	Out of 16 proposals approval obtained from Collector for 1. 7 are pending with JRCS. 5 are pending with JD Fisheries whereas 3 are pending with TSOs.
GGF	Madathukuppam	Construction process / Service Wire connection	NGO	Notice put up for Collector's approval today. NGO to give EB application for Madathkuppam this week. No labour is working as reported by BDO.
	Kadaikadu & Madathkuppam	Finalisation of Beneficiaries	RDO Myd	
HOLY CROSS (Absent)	Kesavanpalayam	Approach Road and Internal Road	EO	Tender opening on 13.06.07.
		Issuing of completion certificate	EE TDIU	Ready for Issue.
IID Trust (Absent)	Petrol Bunk Opposite and Railadi Keelpuram	36 non started houses	NGO / SDC RR	Show cause Notice put up for Collector's approval today.
	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)		
Jamiat Ulma Hind	Thethi	Handing over of land	NGO	NGO assured to handover land immediately.
	Thethi	Incomplete construction	SDC,RR	Notice put up for Collector's approval today.
KARAM	Kameshwaram	Incomplete construction work.	TDIU/EE / SDC,RR	To take up the pending work under ADB schemes. SDC RR, to report to PIO / TPIU for taking over the site by TDIU, marking copy to PO, DRDA.
LWS (Absent)	Thirumullaivasal	Service wire connection	NGO	NGO has to finish the pending work for 80 houses by this week.
	Palayar (Dharkas)	1 in-situ and 8 new non started houses	DRO, RR	8 beneficiaries are not willing to relocate. DRO RR will inspect the site and sort out this issue by next week.
		Deletion of One Beneficiary & addition of two more as reported by NGO.		
Thirumullaivasal	Inauguration of 2 nd week of July	NGO / BDO / RDO	To ensure all houses get EB connection, water supply and sanitation facilities and all houses are allotted and beneficiaries got allotment orders from Tahsildar, before inauguration.	

Lions Club (Absent)	Arcottuthurai	50 Non MoU houses	NGO / BDO	BDO reported that NGO will arrange for donating the land as gift immediately. BDO to follow up and report.
PCI (Absent)	Kameshwaram	Beneficiaries not occupying the houses	BDO	BDO to sort out this issue by this week and report.
RDO's & BDO's	-	Stoppage of construction of Non MoU houses	BDO's	<ul style="list-style-type: none"> • Hope Kollkotta Foundation and Ramakrishna Mission had already handed over the Non MoU houses to the beneficiaries in 2006 beginning. • Lions Club, Vedaranyam given MoU copy. • TMSSS, submitted MoU for Poovanthoppu. • VDS (Arapallam, Nallur and Muthalaimedu) and ISED (Mathampattinam, Thennampattinam, Konyampattinam and Neithavasal) are yet to submit MoU. Concerned BDO's are constructed to stop the work till then.
REAL PLAN	Chandrapadi	20 Non started houses	NGO/BDO	5 houses started. Remaining 15 will be started this week.
	Sellur	Wiring for 100 houses	NGO	For 40 houses internal wire work completed.
		Completion of construction works	NGO	To complete all houses in all respect before 30.06.07.
		EB house connections	TNEB	Estimate under preparation by EB
		Land acquisition for approach road connecting burial ground and Nagapattinam Municipality.	SDC, LA	SDC, LA inspected the land on 2.6.07. Temple land identified. Proposals will be given this week.
		Approach road and bridge across Devanathy connecting Real Plan site burial ground with Nagapattinam Municipality	TDIU	Collector instructed to give proposals on 28.05.07. But not yet given.
		Additional OHT	TWAD	Calling for tender in 10 days.
Water pipe lines not yet laid	TWAD	Will be completed this week.		
Rajiv Gandhi Trust (Absent)	Neithal Nagar	Approach Road to Cyclone Shelter	Municipality	Forwarded to CMA Office. Municipality to take follow of action.
Salvation Army	North Poigainallur	Beneficiaries list	RDO	For 18 houses, list finalised. For remaining, it will be finalised in 10 days.
Serve the Helpless (Absent)	Thethi	Handing over of land	NGO/BDO	BDO to arrange to get gift deed immediately from NGO. Notice already issued to NGO.
SEVAI	Poombuhar	Land filling	APO / TDIU	Proposals sent to PIU's office on 18 th . APO to follow up.
Seva Bharathi	Keechankuppam (Boat Yard)	Finalisation of beneficiaries	RDO / SDCLA	To finalise the number so as to decide no. of houses to be allotted to TNSCB
		Shifting of EB poles	TNEB	EB assured to give demand this week.
	Melamoovarkarai	88 Non started houses	NGO	NGO to start immediately.
	Muttam	62 Non started houses	NGO	NGO to start immediately.
	Panangudi	Septic Tanks will not be constructed by NGO	TDIU	To be sanctioned from TPIU
EB application		NGO / BDO	NGO promised submit the EB applications to TNEB within 2 days but not yet given. BDO to contact NGO and obtaine.	

SIFFS (Absent)	Chinnangudi Chinnangudi Sathangudi Sathangudi Total	19 new houses 289 in-situ houses 345 in-situ houses. 653 houses non started.	SIFFS /RDO Mayilauthurai	☛ For next meeting RDO should bring the Sathangudi and Chinnangudi Panchyatars at 3.00 p.m to DRO RR's Office.
	Karan Theru / Pudhupalayam	Approach Road	EO	Approach will be finished in this week.
	Sathangudi Chinnangudi	Toilets not constructed	NGO	☛ NGO promised to commence the construction of toilet in the month of June.
SOS	Pudhukuppam	Remaining 35 houses	RDO / NGO	☛ RDO to do allotment for remaining 35 houses
SST (Absent)	Keelamovarkarai	Land filling	TDIU	Tender to be called for.
TMSSS	Vailankanni (pookaratheru)	165 withdrawn houses	SDC/RR	TMSSS again expressed willingness to take up these houses. TMSSS has to give written affirmation by next week.
		Internal Road	EO Town Panchayat	Evaluation report sent to Director Town Panchayat and reply expected this week.
	Arcottuthurai, Kollitheevu, Mottandithoppu Poovanthoppu	Land filling work	Municipality/ Vdm.	Proposals sent to CMA. Reply awaited.
	Andanapettai & Sellur		ADB, TDIU	For Andhanapettai, estimates given to PIU. For Sellur, estimate prepared will be put up for Collector approval today.
	Savariyar Kovil	One of the contractor is a non performer	NGO	Work will be commenced in 10 days.
	All Sites	Service connections to houses	NGO / TDIU / Vedaranyam Municipality	To prepare estimate and get sanction from Collector. Works to be started as soon as possible. TMSSS to give EB applications for all sites.
	Kollitheevu	Widening of approach road	Municipality	Municipality reported that this can not be taken up as on one side, Buckingham canal is passing and on the other side, there is dispute over lane between to private individuals. Now the NGO is carrying the materials as head loads for about 1000 meters.
	TMSSS	Sellur	Soil test report	TDIU
Deepening, widening and constructing retaining wall for the pond situated on the western side of OHT			TDIU	Estimate under preparation.
Providing culvert			TDIU	
Providing culvert			TDIU	
Providing retaining wall to be bigger pond on the eastern side of TMSSS site.			TDIU	
Sellur-2, Andanapettai-1, Saveriyarkovil-2, Mahalakshmi Nagar-1	ICDS centre Building Plan approval.	PO, ICDS	Pending for more than 10 days.	
TRC	Steel Rolling Mill Site	Individual water connection	Municipal Commissioner / Engr	Municipal Engr assured that, Tax assessment work is still in progress.

TNEB	Vanavanmahadevi Sambathottam Ambedkar Nagar	Streetlight connection	Concerned Local bodies / TNEB	For Vanavanmahadevi, Panchayat President gave applications for streetlights. Estimates under preparation. Letter to be given by Municipality for approval from CMA for Ambedkar Nagar and Sambathottam.
UEL CI	Sellur	Individual House connections	TDIU / NGO	UEL CI 100 application given. Amount to be sanctioned by TDIU immediately. EB works will completed tomorrow.
		Service connections	NGO	Work in progress.
		Retaining wall to the pond adjoining the UELCI site	TDIU	Estimate under preparation
		Internal wiring	NGO	Work is under progress. Will be completed in this week.
		For the 2 nd site water pipe line not laid	NGO	Will be completed this week.
World Vision	Nambiyar Nagar (Municipal Off. Opp.)	95 Non started houses	NGO /TNEB	Among 7 EB connections only 3 were given. The remaining 4 will be given in 2 days by TNEB so as to enable the NGO to start construction.
		Demarcation of land	RDO	To demarcate the land falling under urban and rural areas for BDO and Municipality.
		Individual House Connections	NGO / ST,LA	EB applications for 792 houses to be submit immediately.
		Approach Road – Old Nagore Road	Municipality	Nagapattinam Municipality to send the proposals to CMA
	Kallar	Internal Road, Leech pit, Drainage facility	TDIU	For internal road tender will be opened on 26.06.2007. For sanitation, type design approval is awaited from PIO.
		Deepening and widening of the channel and connecting it to Kaduvayar	NGO	To intimate about the estimates and commencement of works.
		EB connection for Anganwadi, Community Hall and School buildings	TNEB / BDO	President gave applications to the TNEB for community hall and school building. For anganwadi PO, ICDS to give applications.
YMCA	Sellur	For 2 rows, water pipe line not yet started	TWAD	Tender will be opened on 20.06.2007.
		Land filling	TDIU	Yet to be sanctioned from PIO / TPIU

Rajiv Gandhi Rehabilitation Package 2006 – 2007

TDIU	Pazhayar	58 (new) houses	TDIU	Basement level 10 houses grade beam completed 10 houses
TDIU	Poompuhar	149 (new) houses	TDIU	Earth work completed for 10 houses.
TDIU	Poompuhar	90 {72 in-situ+ 18 New} houses	TDIU	Earth work completed for 18 houses. Plain cement concrete under progress for 12 houses.
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Earth work progress for 20 houses.
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Earth work progress for 40 houses.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	Grade Beam Level (to be laid) 18 Nos.
TNSCB	Mahalakshmi Nagar (Thideerkuppam)	72 (new) houses	TNSCB	RDO and SDC LA, Nagapattinam to convene a meeting with panchayatars Keechankuppam to find out a solution.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Basement level 18 Nos. Grade Beam completed 21 Nos., and Grade Beam level 12 Nos.

BSNL Package				
TNSCB	Mahalakshmi Nagar (Akaraipettai)	362 (new) houses	TNSCB	Layout prepared for 264 houses and 3 rd call re-tender fixed on 26.06.07.
			S.T (L.A)	RDO and SDC LA, Nagapattinam to convene a meeting with panchayatara Keechankuppam to find out a solution.
TDIU	Vanagiri	130 (new) houses	TDIU	Plain cement concrete completed for 20 houses.
		51 (new) houses		Earth work under progress for 15 houses
TDIU	Thideerkuppam (Akaraipettai)	62 (in-situ houses)	TDIU	Earth work under progress for 2 houses.
TDIU	Seruthur	233 (new) houses	TDIU	Earth work completed – 60 houses plain concrete 11 houses, footing 5 houses.

GENERAL INSTRUCTIONS

1. The NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
2. The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
3. The BDOs, shall process the application for streetlight through the President, village Panchyat.
4. The BDOs, EO and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
5. The basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
6. All the NGOs are requested to complete the construction of permanent houses on or before 31st May 2007.
7. All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
8. The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
9. The ADB engineers are requested to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
10. The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
11. The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
12. The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
13. The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
14. The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
15. The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
16. The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
17. The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
18. The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.

19. The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
20. The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
21. The NGO's shall insure the houses in the name of spouse and nominated by Husband.
22. All NGO's are requested to furnish the house number details for the beneficiaries who had occupied the houses after allotment.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

TENTATIVE SCHEDULE FOR NEXT MEETING

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	18.06.2007	4 to 5 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	18.06.2007	5 to 6 p.m.	Mini Meeting Hall, Collectorate.

Sd./...
District Collector,
Nagapattinam.

/By Order/

for District Collector,
Nagapattinam.

Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.

To

All concerned officers.

Copy to : Joint Registrar of Co-operative Societies & District Supply officer, Nagapattinam

Chief Educational Officer, District Educational Officer, District Elementary Educational Officer, Nagapattinam