

MINUTES OF THE NGO'S WEEKLY REVIEW MEETING

Re. No.4199/2006/J4

Dated: 11.04.2007.

**Collector's Office,
Nagapattinam.**

The District Collector has conducted the weekly NGO's review meeting on **9.04.2007** at 5 p.m in the Collector's Mini Conference Hall. The following Officers and NGOs has attended the meeting namely the SDC (R&R), SDC (L.A), RDO's, Nagapattinam & Mayiladuthurai, APO - TDIU ST (L.A) Mayiladuthurai & Nagapattinam, ST (R.R) Nagapattinam. EE-TDIU, EE, AEE's (O&M) - TNEB, EE - TWAD (Rural), BDO's, Kollidam / Keelaiyur / Sirkali / Thalainayar/Thirumarugal / Nagapattinam / Vedaranyam, EO's Town Panchayat - Tharangambadi & Vailankanni, AEE's Municipalities Nagapattinam & Vedaranyam, AEE -TNSCB, A Representative from NCRC & NGOs.

The following Officers/NGO's did not attend the meeting namely the EE - PWD (Buildings), AREDS, Bitsunami, Holly Cross, Joseph Eye Hospital, Kudumbam, Lutheran World Service, Mata Amirtanandamayi Math, Voluntariate and Word & Deed India.

The following issues were discussed in the meeting,

NGO	Habitation	Problem	Department / Official Responsible	Solution
CARE India	Palaiyar	EB House connection	TNEB/NGO/BDO	RDO Mayiladuthurai has assured to sort out the issue and allotment of houses to the beneficiaries by this week.
	Madavamedu	Approach Road	BDO Kollidam	BDO Kollidam has informed that the construction of bridge will be completed and the movement of vehicle will be resumed within two days.
		Finalisation of beneficiaries	NGO	The NGO has submitted beneficiaries list for in situ houses and SDC (L.A) to finalise the beneficiaries of new houses.
CARE Plan	Kottaimedu	Inadequate labour force	ADB Engr./BDO	To deploy more labours to speed up the work.
CASA	Thoduvai	91 Non started	ADB Engr./ BDO/NGO	The NGO reported that all 91 houses have been started and to be cross checked by the ADB Engineer.
	Perumalpettai	EB House connection	TNEB/BDO	EB application received on 3.04.07 and will be completed on or before 25.04.07
CSI	Sellur	EB House connection	TNEB/NGO	The NGO is to provide service wire by this week and to be effected by TNEB.
DPG	Vanavanmahadevi	Non started houses	DPG / ADB Engr.	16 houses have already been started and remaining 7 permanent houses to be started by this week.
		Beneficiary List	DPG/RDO	Beneficiary list was handed over to RDO Nagapattinam. The list to be published before the public and allotment to be done.
	Vellapallam	Approach Road & Internal Road	BDO/Thalainayar DIU, Nagai	To be completed by this week
	Vanavanmahadevi	Beneficiaries list	NGO	Beneficiary list was handed over to RDO Nagapattinam. The list to be published before the public and allotment to be done.
EFFICOR	Manickapangu	Survey of land	RDO Mayiladuthurai	RDO to visit the site and arrangement to be made for house constructions not to be affected.
GGF	Madathukuppam	Internal Wiring not done. Poor labour force.	RDO Mayiladuthurai	RDO Mayiladuthurai shall ensure that the discontinuation of construction by GGF, the beneficiaries list to be published and to finalise the beneficiaries early.
	Kadaikadu and Madathukuppam	EB House connection	TNEB / BDO	RDO Mayiladuthurai publish the list before the communities and finalise the same early.

HOLY CROSS (Absent)	Kesavanpalayam	E.B House connection and Inauguration by March-07	TNEB / E.O Tharangambadi	<ul style="list-style-type: none"> EB Work completed on 5.04.07. The EO Town Panchayat reported that the beneficiaries are reluctant to shift to the permanent houses as they are waiting for entire construction to be completed. The RDO Mayiladuthurai to intervene and make arrangement to shift the beneficiaries to the permanent houses. EO, Town Panchayat is to dismantle the temporary shelters once the issue sorted out by RDO. SDC (R&R) to send notice for absence.
IID Trust	Petrol Bunk Opposite	31 non started houses	IID/ADB Engr.	NGO promised to start the construction this week.
	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)		The District coordinator will attend the meeting from next week.
Lutheran World Services (Absent)	Dharkas (Pazhayar)	Land Registration	S.T (L.A)	Land finalized for 107 houses and for 37 houses to be identified. SDC, LA to sort out the issue.
Mata (Absent)	Sambathottam	Formation of New Road	ADB Engr. Nagai/Municipality SDC LA/	<ul style="list-style-type: none"> The Municipality should prepare estimate, details of patta land for acquisition and to be furnished before next meeting. SDC (R&R) to send notice for the absence.
PDA	Vellapallam	Inauguration of 76 new houses	NGO/ RDO, Nagai/TNEB	RDO to issue allotment order to the beneficiaries this week.
REAL PLAN	Chandrapadi	Non started houses / Completion Certificate	NGO/TDIU	<ul style="list-style-type: none"> Land is not sufficient to start 20 of 27 non started houses. A Tahsildar (L.A) to visit the site and sort out the issue. EE TDIU shall comply with providing completion certificate within a week
Serve the Helpless	Thethi	Beneficiaries list	RDO	RDO to enumerate the list of occupants and report to this office by this week.
Seva Bharathi	Keechankuppam (Boat Yard)	Allotment of houses to prevent thefts	RDO/NGT/SDC LA	RDO & SDCLA to sort out the issue.
	Panangudi	Inadequate labour force	NGO / ADB Engr.	NGO to deploy more labours this week.
SEVAI	Vanagiri, Pillai Colony.	EB House Connection	TNEB/BDO	EB connection erected at Vanagiri and Pillai Colony.
	Poombuhar	Site for construction of 20 in situ houses	NGO	The NGO shall construct 20 houses in the land available within the new site.
SIFFS	Chinnangudi Chinnangudi Sathangudi Sathangudi	85 new houses 289 in-situ houses 150 new houses. 340 in-situ houses.	SIFFS / ADB Engr./RDO Mayilauthurai	SDC, RR shall convene a meeting on 13.04.07 with NGO and community to get assurance from the NGO for not withdrawal of houses in future.
	Total	864 houses non started. Toilets not constructed		
	Sathangudi	Additional land	ST (L.A)	To finalise early.
SOS	Pudhukuppam	EB Connection	TNEB	EB connection to be completed this week, the NGO scheduled to inaugurate on 3.05.07. The RDO Mayiladuthurai to publish the list and make individual allotment early.
Sugam	Chandrapadi	Settlement of Amount from Tsunami Fund	SDC RR/TNEB	<ul style="list-style-type: none"> TNEB should submit estimate for the replacement of EB poles passing through the patta land acquired by SUGAM TNEB has submitted demand and SDC, RR shall make payment from the Tsunami fund
	Vailankanni (pookaratheru)	165 non started houses	TMSSS / ADB Engr. / TNEB	The NGO has withdrawn 165 houses to be intimated to Govt. along with beneficiaries list.

TMSSS				The RDO Nagapattinam to finalise the beneficiaries this week.
		Internal Road	EO Town Panchayat	Tender on 11.04.07.
	Mottandithoppu	Shifting of EB Poles	TNEB/EO Municipality	Action pending with EO Municipality and to be completed by 10.04.07.
	Arcottuthurai, Kollitheevu, Mottandithoppu	Land filling work	Municipality/ Vdm.	Proposals sent to CMA. Reply awaited.
	Chavadikuppam, Andanapettai & Sellur		ADB, TDIU	Tender to be called after the approval of Bid document
	Arcottuthurai	Inadequate labour force.	TMSSS / ADB	NGO to be double the labour force
	Kollitheevu	Widening of approach Road	Municipality/ VDM	To be included under ADB
	Mahalakshmi Nagar	Approach Road problem	Municipality/ NGT	Necessary action and report
TRC	Steel Rolling Mill	Beneficiaries finalisation	RDO	RDO to submit the scrutinized beneficiaries list and make individual allotment.
UEL CI (Absent)	Chandrapadi	Land Survey	RDO Mayiladuthurai	RDO Mayiladuthurai has visited the site and to initiate land acquisition process early.

Rajiv Gandhi Rehabilitation Package 2006 – 2007

TDIU	Pazhayar	58 (new) houses	TDIU	Work order issued on 16.03.07 and work started.
TDIU	Poompuhar	149 (new) houses	TDIU	Tender opened and bit evaluation to be sent on 4.04.07 orders awaited.
TDIU	Poompuhar	90 {72 in-situ+ 18 New} houses	TDIU	Bid evaluation report sent on 24.03.07 orders awaited.
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Work order issued on 16.03.07 and work started
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Bid evaluation report to be sent on 4.04.07 orders awaited.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	-
TNSCB	Mahalakshmi Nagar (Thideerkuppam)	72 (new) houses	TNSCB	RDO Nagapattinam to hold peace talk with panchayatars Keechankuppam to find out the solution.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Earth work was started for 33 houses.

BSNL Package

TNSCB	Mahalakshmi Nagar (Akkaraipettai)	362 (new) houses	TNSCB	Out of 362, layout prepared for 264 tender on 11.04.07.
			S.T (L.A)	Land acquisition pending for 98 houses.
TDIU	Vanagiri	130 (new) houses	TDIU	Work order issued on 16.03.07 and work started.
		51 (new) houses		Bid evaluation report to be sent on 4.04.07 orders awaited.
TDIU	Thideerkuppam (Akkaraipettai)	62 (in-situ houses)	TDIU	Bid evaluation report will be sent on 4.04.07 orders awaited.
TDIU	Seruthur	233 (new) houses	TDIU	Bid evaluation report sent on 24.03.07 and orders awaited.

GENERAL INSTRUCTIONS

- All the NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
- The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
- The BDOs, shall process the application for streetlight through the President, village Panchyat.
- The BDOs, EOs and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
- The works related to basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
- All the NGOs are requested to complete the construction of permanent houses on or before 31st March 2007.
- All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
- The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
- The ADB engineers are request to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
- The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
- The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
- The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
- The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
- The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
- The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
- The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
- The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
- The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.
- The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
- The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
- The NGO's shall insure the houses in the name of spouse and nominated by Husband.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

TENTATIVE SCHEDULE FOR NEXT MEETING

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	16.04.2007	4 to 5 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	16.04.2007	5 to 6 p.m.	Mini Meeting Hall, Collectorate.

Sd./--

**District Collector,
Nagapattinam.**

/True copy / By Order/

Special Tahsildar (Relief)

/ Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to Statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.

To

All concerned officers.