

# **MINUTES OF THE NGO'S WEEKLY REVIEW MEETING**

**RC.No.4199/2006/J4**  
**Dated: 05.2007.**

**Collector's Office,**  
**Nagapattinam.**

The District Collector has conducted the weekly NGO's review meeting on **07.05.2007** at 4 p.m in the Collector's Mini Conference Hall. The following Officers and NGOs has attended the meeting namely the SDC (L.A), RDO, Nagapattinam, Mayiladuthurai, ST (L.A) Nagapattinam / Mayiladuthurai, ST (R.R) Nagapattinam., EE, (TDIU), EE, AEE's (O&M) - TNEB, Nagapattinam / Sirkali, EE, (TWAD), EO's Town Panchayat – Tharangambadi & Vailankanni, BDO's, Kollidam / Keelaiyur / Sirkali / Thalainayar/Thirumarugal / Nagapattinam / Vedaranyam, JEE's Municipalities Nagapattinam & Vedaranyam, AEE –TNSCB, A Representative from NCRC & NGOs.

The following Officers/NGO's did not attend the meeting namely the EE-PWD, CARE PLAN, JOSEPH EYE HOSPITAL, KUDUMBAM, PCI, ROTARY, SEVA BHARATHI, SRINIVASAN SERVICES TRUST, TATA RELIEF COMMITTEE, VOLUNTARIAT,

The following issues were discussed in the meeting,

NGO	Habitation	Problem	Department / Official Responsible	Solution
BDO's	-	Listing of construction activities	-	The Collector instructed all the BDO's (except Thalgnayar and ) should bring the details of constructions like Non MoU houses, Balwadies, school buildings, net mending centre etc.,
Bitsunami	Naluvadhpathy	Poor strength of labour force	ADB Engr. / NGO	NGO assured that 68 people are working today. ADB Engr to verify
CARE India	Palaiyar	Allotment of houses / EB House connection	RDO / TNEB	<ul style="list-style-type: none"> <li>✚ RDO told that allotment will be done on 9<sup>th</sup> after carrying meeting with Panchyatatars.</li> <li>✚ Work in progress</li> </ul>
	Madavmedu	Finalisation of beneficiaries	NGO	NGO assured to give list next week separately for in-situ and new houses.
CARE Plan (Absent)	Kottaimedu	Inadequate labour force and contractor problem	BDO	<ul style="list-style-type: none"> <li>✚ BDO, Kollidam to take over the site and list out the materials and handover to Panchayat Clerk. TDIU to take up these houses.</li> <li>✚ SDCLA to give press release.</li> </ul>
CASA	Perumalpettai	EB House connection	NGO	NGO to give allotment list to TNEB
	Thoduvai & Koolaiyar	Stability Certificate	EE, TDIU	EE, TDIU assured to give on Monday.
CEO / DEO	-	Requirement of Schools at New habitations	CEO/DEO	List of construction details local body wise was given to CEO office. CEO officials to examine and report next week.
CSI	Sellur	EB House connection	BDO	BDO to give application to TNEB.
CWBC	Dharkas (Thonithurai)	EB House connection	NGO	NGO to give service connection by Wednesday.
DPG	Kameshwaram	Non started houses	DPG / ADB Engr.	17 houses have already been started and remaining 6 permanent houses to be started by this week.
	Vanavanmahadevi	House allotment	DPG/RDO	<ul style="list-style-type: none"> <li>✚ Beneficiary list was handed over to RDO Nagapattinam. The RDO has stated that work completed within two days.</li> <li>✚ The NGO to start the non started in-situ houses immediately.</li> </ul>
	Vellapallam			TMSSS to handover the site. Modalities of providing EB connection, sanitation for TMSSS houses to be sorted out in consultation with Collector.

District Supply Officer / Joint Registrar (Co-op)	-	Formed and bifurcation of PDS shop at new habitations	DSO/JR (Co-op)	Examine the necessity of PDS shops within new habitations or to ensure the beneficiaries are availing nearest PDS shop, report on 14.05.2007.
GGF	Madathukuppam	Service Wire connection	NGO	For 54 houses work completed. NGO assured to complete the entire work soon.
	Kadaikadu & Madathkuppam	Finalisation of Beneficiaries	RDO Myd	To sort out the issue after solving Pazayar issue on 9 <sup>th</sup> .
HOLY CROSS	Kesavanpalayam	House allotment Issuing of completion certificate	RDO / E.O Tharangambadi /TDIU	<ul style="list-style-type: none"> <li>☛ The NGO to give beneficiaries list to TNEB day after tomorrow.</li> <li>☛ RDO, Mayiladuthurai to make allotment and shift the beneficiaries to permanent houses this week.</li> <li>☛ EO, Town Panchayat – Sand filling to be done, send the proposal immediately.</li> <li>☛ EE TDIU assured to give completed certificate by 9<sup>th</sup>.</li> </ul>
IID Trust	Petrol Bunk Opposite	31 non started houses	NGO	<ul style="list-style-type: none"> <li>☛ NGO assured to start by 13<sup>th</sup> and should feed back on 14<sup>th</sup> meeting.</li> <li>☛ NGO to increase labour force at Thethi and Ambedkar Nagar</li> </ul>
	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)		
Jamat Ulma Hind	Thethi	Handing over of land	NGO	The NGO to handover the land as gift deed to Govt.
KARAM	Kameshwaram	Incomplete the construction work.	TDIU/EE	To take up the pending work under ADB schemes.
PDA	Keechankuppam	Temporary EB connection to school building	NGO	NGO to give application to TNEB immediately.
RDO's & BDO's	-	Stoppage of construction of Non MoU houses	-	Non MoU houses list given to BDO's / RDO's. They are requested to compell the NGO to sign MoU or to stop the work immediately.
REAL PLAN	Chandrapadi	Non started houses / Approach road	NGO/TDIU	20 non started houses to be commenced. Work on approach road under progress
Salvation Army	North Poigainallur	Water supply	RDO	RDO, Nagapattinam to allot remaining houses this week.
Serve the Helpless	Thethi	Handing over of land	NGO	The NGO to handover the land as gift deed to Govt.
Seva Bharathi (Absent)	Keechankuppam (Boat Yard)	Allotment of houses to prevent thefts	RDO/NGT/SDC LA	RDO & SDCLA to sort out the issue.
SEVAI	Poombuhar	ICDS building plan approval	EE, PWD	Scrutinize and return the approved plan to this office tomorrow.
SIFFS	Chinnangudi Chinnangudi Sathangudi Sathangudi	24 new houses 289 in-situ houses 345 in-situ houses. <b>658 houses non started.</b> Toilets not constructed	SIFFS / ADB Engr./RDO Mayilauthurai	<ul style="list-style-type: none"> <li>☛ Beneficiaries list finalise for 1130</li> <li>☛ NGO promised to commence the construction of toilet in the month of June.</li> </ul>
	Sathangudi	Beneficaries reluctant to sign EB application	RDO Mayiladuthurai	To sort out this issue.
	Karan Theru / Pudhupalayam	Approach Road	EO	To finish in this week.
SOS	Pudhukuppam	EB Connection	RDO	<ul style="list-style-type: none"> <li>☛ RDO told that there are 20 ineligibles included and 13 eligibles excluded. RDO to finalise the list soon and allot houses.</li> <li>☛ The NGO to complete pending works for 44 houses immediately by June end.</li> </ul>

TMSSS	Vailankanni (pookaratheru)	165 non started houses	TMSSS / ADB Engr. / TNEB	The NGO has withdrawn 165 houses to be intimated to Govt. along with beneficiaries list. The RDO Nagapattinam to finalise the beneficiaries by tomorrow.
		Internal Road	EO Town Panchayat	Evaluation report sent to Director Town Panchayat.
	Arcottuthurai, Kollitheevu, Mottandithoppu	Land filling work	Municipality/ Vdm.	Proposals sent to CMA. Reply awaited.
	Andanapettai & Sellur		ADB, TDIU	Tender to be called after the approval of Bid document
	Kollitheevu	Widening of approach Road	Municipality/ VDM	RDO, Nagapattinam to discuss with Collector along with DRO, RR tomorrow.
	Maniyantheevu	Provide service wire	TMSSS	The NGO to provide service wire for 23 houses.
	Chavadikuppam	Provide service wire	TMSSS	The NGO to provide service wire for 100 houses.
	Savariyar Kovil	One of the 3 contractors is absconding	NGO	The NGO assured to sort out this issue by next week.
TRC	Steel Rolling Mill Site	Individual water connection	Municipal Commissioner / Engr	Municipal Engr to assess and tax all houses and give water supply connection as per norms.
TNEB	Seruthur Vanavanmahadevi Sambathottam Ambedkar Nagar	Streetlight connection	Concerned Local bodies	To give applications for streetlights
Word and Deed	Vanagiri	Water connection for 60 houses	EE, TWAD (RWS)	TWAD to sort out this issue this week.

#### Rajiv Gandhi Rehabilitation Package 2006 – 2007

TDIU	Pazhayar	58 (new) houses	TDIU	Earth work under progress for 14 houses.
TDIU	Poompuhar	149 (new) houses	TDIU	Work order issued
TDIU	Poompuhar	90 {72 in-situ+ 18 New} houses	TDIU	Preliminary marking work commenced
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Preliminary marking work commenced
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Work order issued.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	Preliminary marking work commenced
TNSCB	Mahalakshmi Nagar (Thideerkuppam)	72 (new) houses	TNSCB	RDO and SDC LA, Nagapattinam to convene a meeting with panchayatars Keechankuppam to find out a solution.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Grade beam work is in progress for 12 houses.

#### BSNL Package

TNSCB	Mahalakshmi Nagar (Akkaraipettai)	362 (new) houses	TNSCB	Layout prepared for 264 houses and re-tendered for third call on 2 <sup>nd</sup> week of May.
			S.T (L.A)	Land acquisition is pending for 98 houses.
TDIU	Vanagiri	130 (new) houses	TDIU	Earth work excavation under progress for 22 houses.
		51 (new) houses		Bid evaluation report sent to TPIU and orders awaited.
TDIU	Thideerkuppam (Akkaraipettai)	62 (in-situ houses)	TDIU	Work order issued.
TDIU	Seruthur	233 (new) houses	TDIU	Preliminary marking work commenced

## GENERAL INSTRUCTIONS

1. The NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
2. The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
3. The BDOs, shall process the application for streetlight through the President, village Panchyat.
4. The BDOs, EOs and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
5. The basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
6. All the NGOs are requested to complete the construction of permanent houses on or before 31<sup>st</sup> May 2007.
7. All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
8. The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
9. The ADB engineers are requested to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
10. The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
11. The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
12. The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
13. The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
14. The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
15. The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
16. The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
17. The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
18. The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.
19. The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
20. The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
21. The NGO's shall insure the houses in the name of spouse and nominated by Husband.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

### TENTATIVE SCHEDULE FOR NEXT MEETING

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	14.05.2007	4 to 5 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	14.05.2007	5 to 6 p.m.	Mini Meeting Hall, Collectorate.

Sd./-

District Collector,  
Nagapattinam.

/True copy / By Order/

for District Collector

**Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.**

To

All concerned officers.

Copy to : Joint Registrar of Co-operative Societies & District Supply officer, Nagapattinam  
Chief Educational Officer, District Educational Officer, District Elementary Educational Officer, Nagapattinam.